



UNITED STATES MARINE CORPS

3D MARINE DIVISION (-) (REIN)

UNIT 35801

FPO AP 96602-5801

DivO 1650.13

G-4/FSO

12 JUL 1999

DIVISION ORDER 1650.13

From: Commanding General

To: Distribution List

Subj: CHEF OF THE QUARTER AWARD PROGRAM

Ref: (a) MCO P10110.14L

(b) BO P10110.36A

1. Purpose. To prescribe the criteria identified in the references, and establish procedures for the nomination and selection of the 3d Marine Division Chef of the Quarter Program.

2. Background. The Chef of the Quarter competition is designed to enhance the Command Food Service Program and to give recognition to mess hall personnel. The evaluation will be based on the results of a written test, an interview board, and a cook off.

3. Eligibility. All cooks, Sergeant and below, assigned to the mess hall are eligible to compete provided they have:

a. No record of trial by court-martial during the preceding year.

b. No record of punishment under the provisions of Article 15 of the UCMJ during the preceding six months.

c. A conduct and proficiency rating of 4.0/4.0 or above at the time of their nomination.

4. Method of Selection

a. The Chef of the Quarter competition will be limited to two cooks per battalion. Nominees will be submitted to the Commanding General, 3d Marine Division, (Attn: Division Food Service Officer) by the 17th day of the 2d month of each quarter. Negative responses are required. Nominees will appear before a selection board as scheduled by separate correspondence.

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b. The selection board will consist of the Division Food Service Technician and Mess Manager from each mess hall within the Division.

c. The top three nominees will be selected for the cook off phase of the competition. Judging for the cook off will be conducted by members of the selection board and by command representatives invited by the Division Food Service Officer.

d. The selection criteria and grading points are:

| CRITERIA | POINTS |
|---------------------------------|--------|
| Personal Appearance | 10 |
| Knowledge of MOS: | |
| Field equipment | 20 |
| Garrison equipment | 20 |
| Safety and sanitation | 15 |
| Military Knowledge (MBST) | 15 |
| Current Events | 10 |
| Military Bearing and Alertness | 10 |
| Written Test (MOS Related) | 100 |
| Practical Application (cook off | 100 |

TOTAL 300

e. The winner of the Chef of the Quarter Award may not compete again for three consecutive quarters.

5. Presentation of Awards

a. The winner will be presented a Certificate of Commendation by the Commanding General and four days special liberty.

b. The Division Food Service Officer will arrange for the presentation of awards by the Commanding General or a designated representative.

c. The runner up will receive a Battalion Meritorious Mast and two days special liberty.

T. R. Kelly
T. R. KELLY
Chief of Staff

DISTRIBUTION: A